**Slide 1 - Slide 1**

Text Captions

Welcome to the course: **CareEvolve Results Viewing and Printing**. OhioHealth Laboratory Services partners with CareEvolve to bring you the OhioHealth Laboratory Services Results Portal. You may hear the names CareEvolve and the OhioHealth portal used interchangeably.

At the conclusion of the course, you will be able to view your patient's laboratory results at your location in the CareEvolve application and learn how to print your patient's laboratory results. You will also be given support resources for any of your CareEvolve issues.

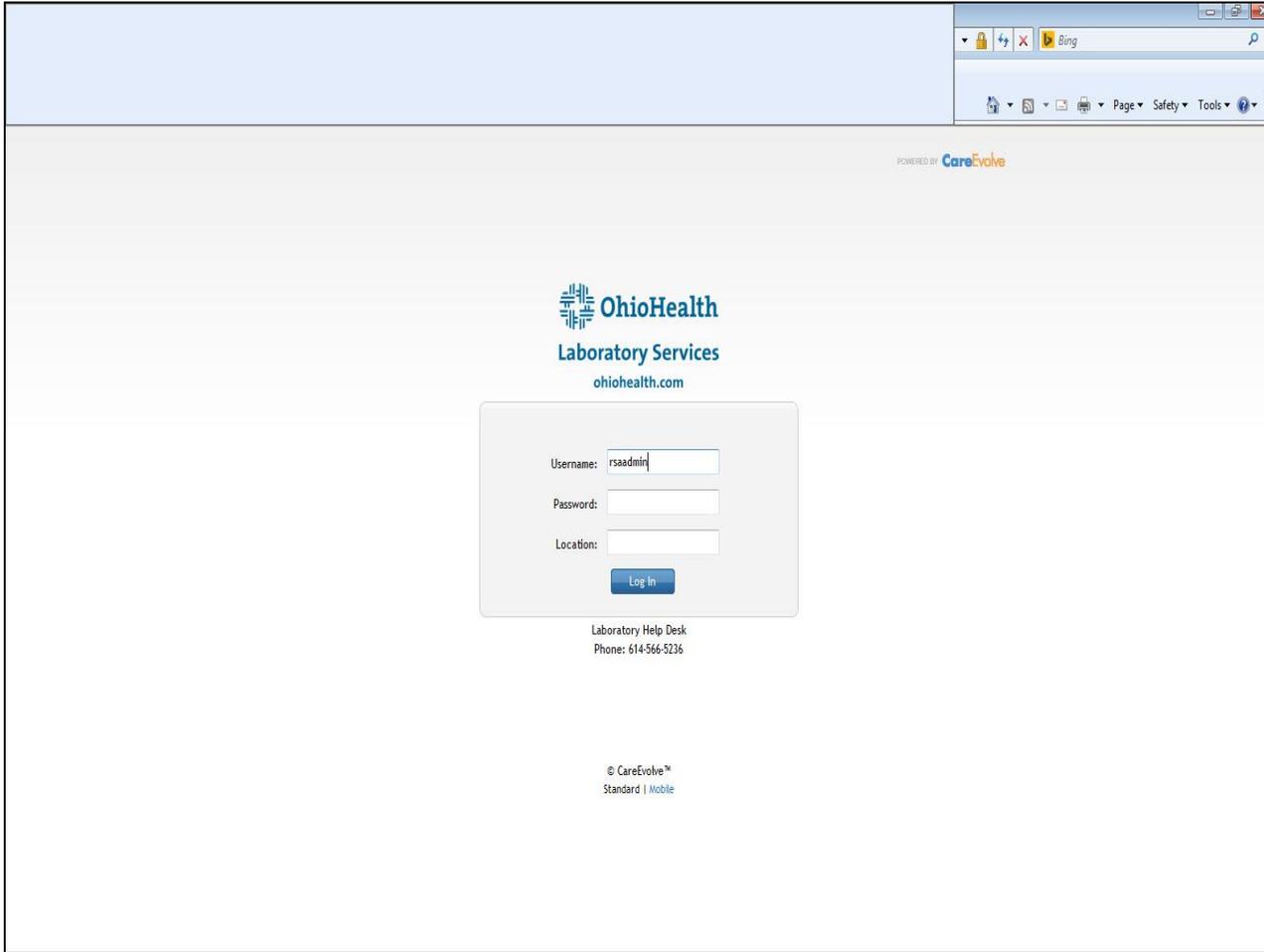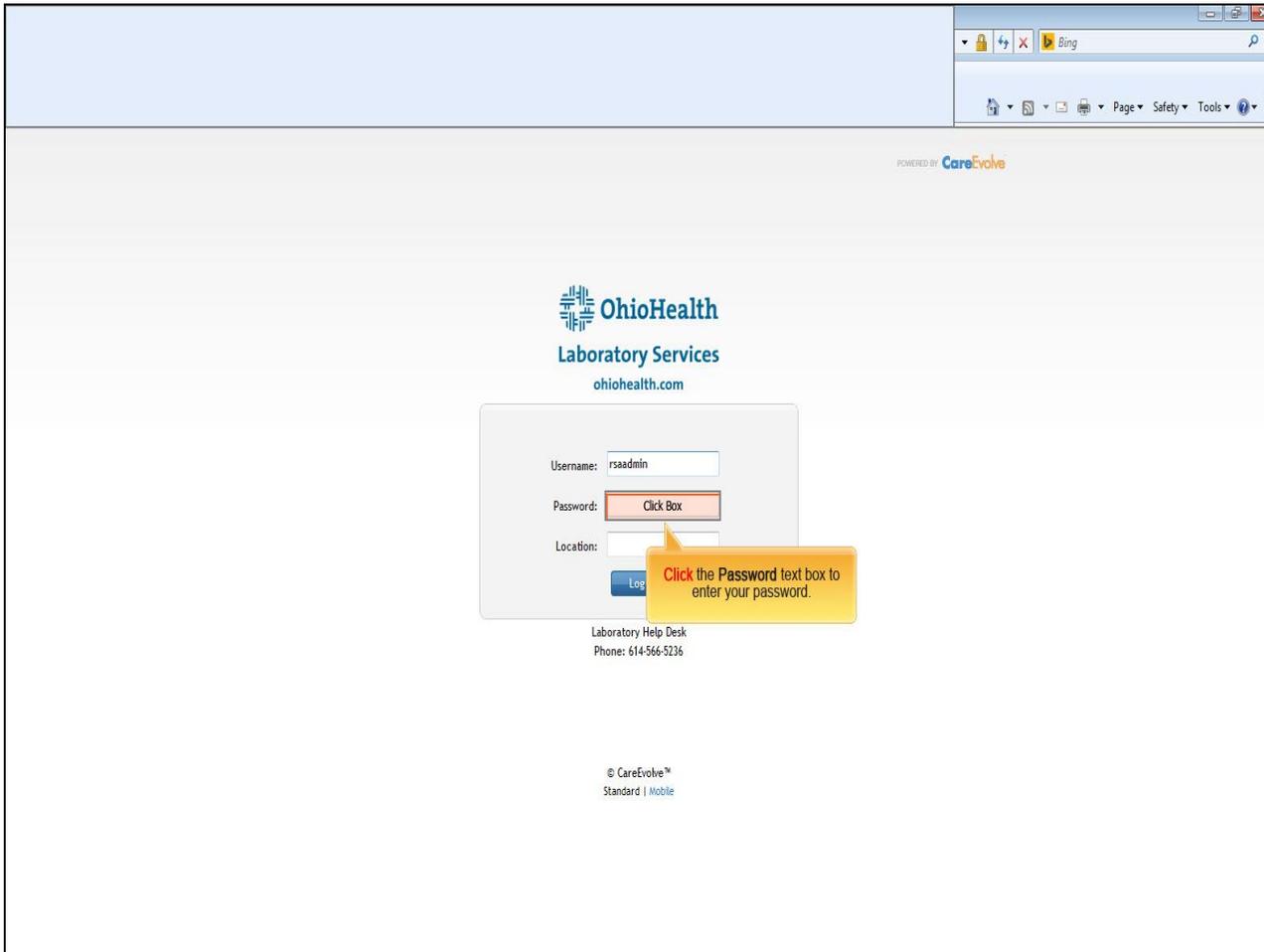<p style="text-align:center;">**Click anywhere** to continue**.**</p>

Slide 2 - Slide 2
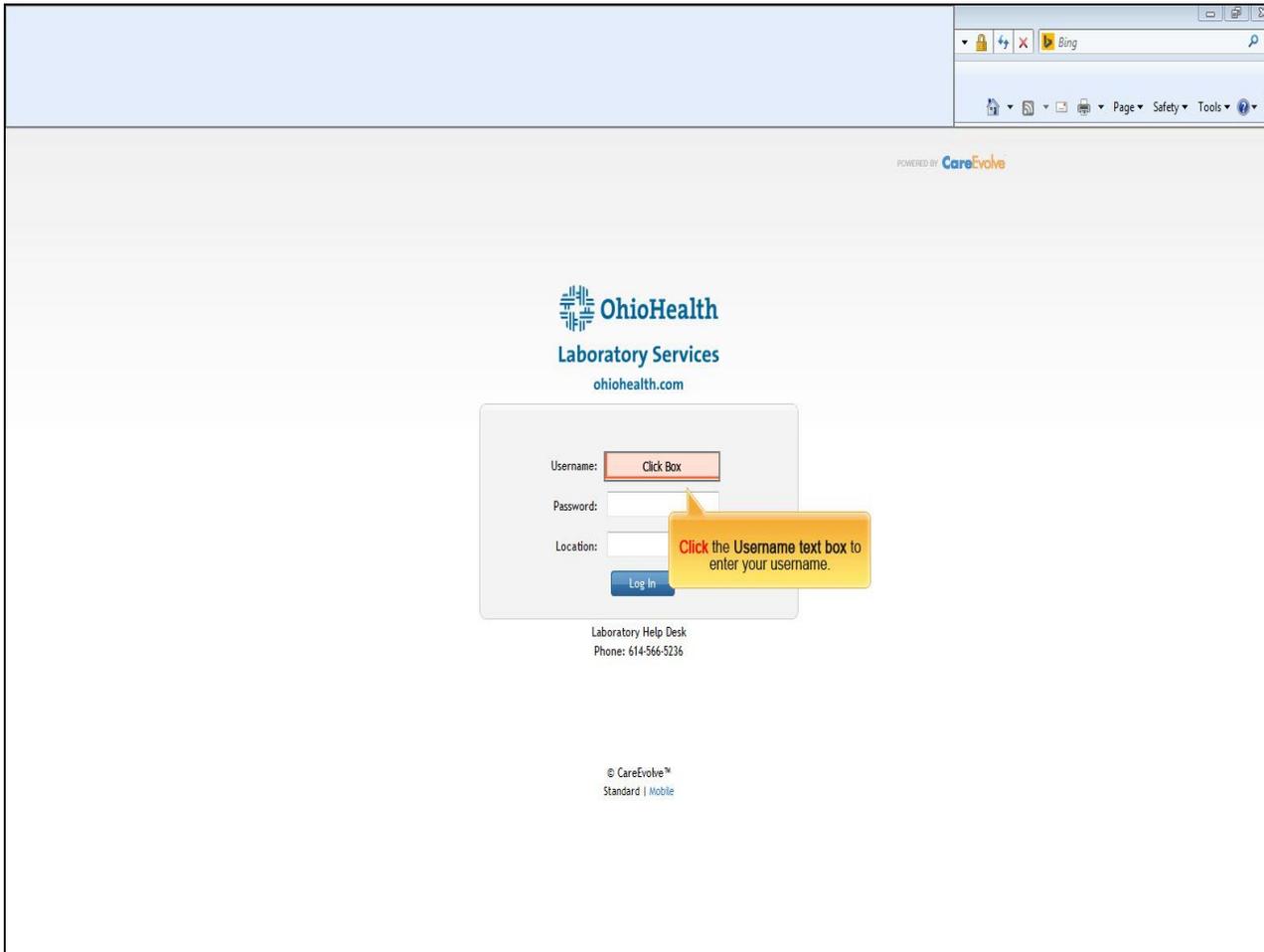
Text Captions

Click the **Username text box** to enter your username.

Slide 3 - Slide 3
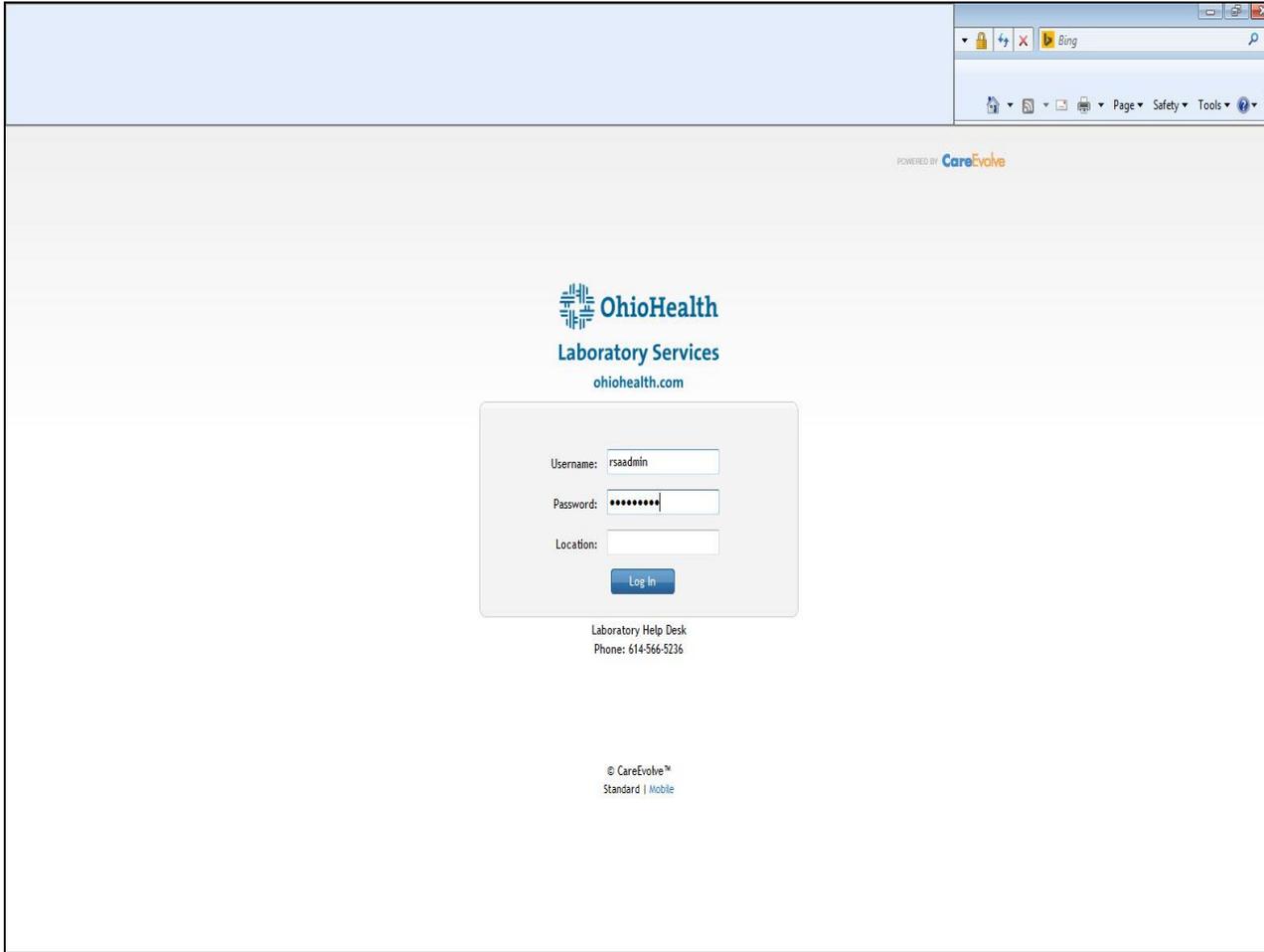

Text Captions

Slide 4 - Slide 4

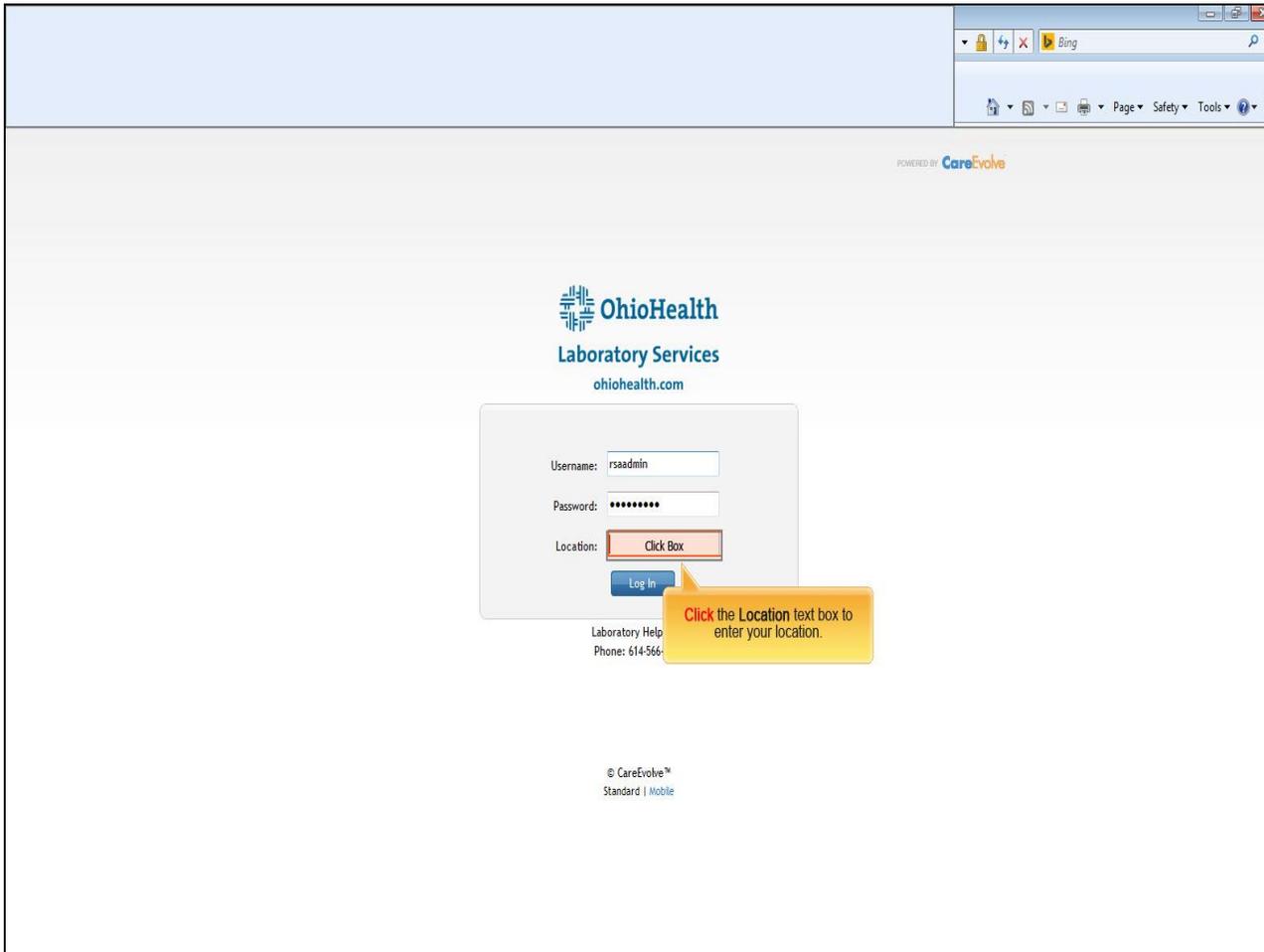**Text Captions**

Click the **Password** text box to enter your password.
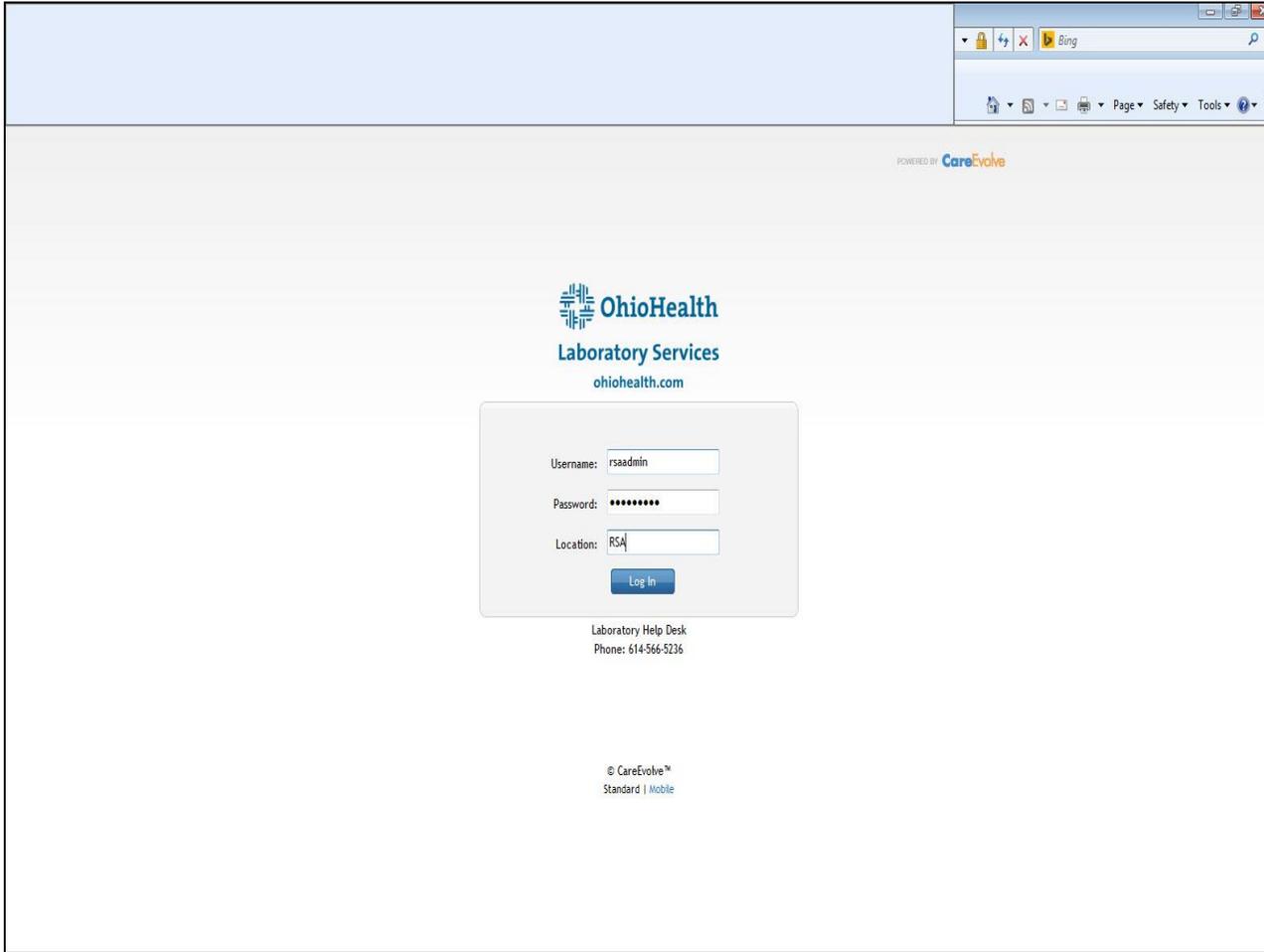
Slide 5 - Slide 5
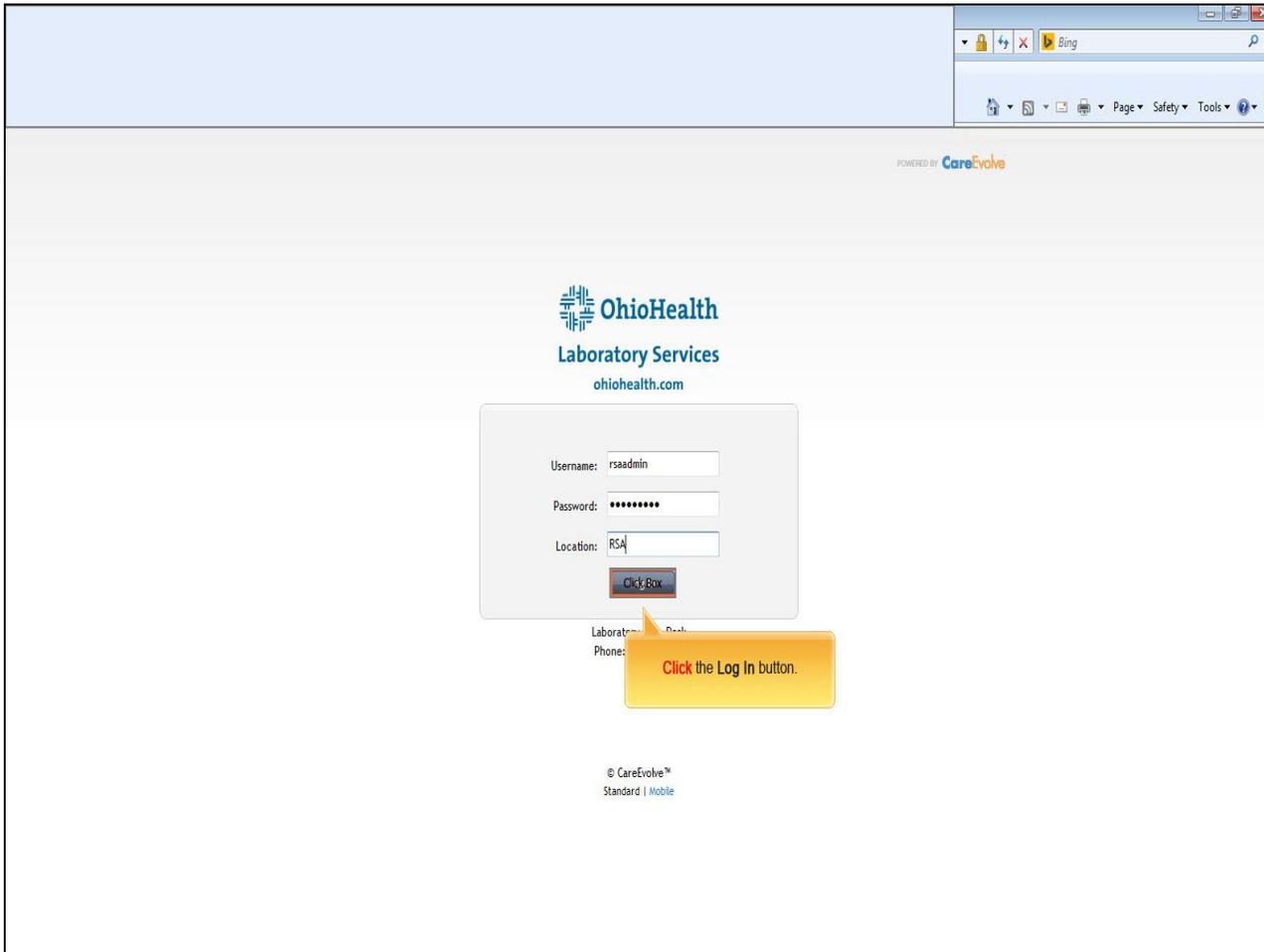

Text Captions

Slide 6 - Slide 6

Text Captions

Click the **Location** text box to enter your location.

Slide 7 - Slide 7

Text Captions

Slide 8 - Slide 8

Text Captions

Click the **Log In** button.

Slide 9 - Slide 9

Text Captions

The first screen you will see upon logging into CareEvolve is the **Results Inbox**.

This page will display the last 14 days of results for your review. If you are looking for a result outside of this range, you may use the patient lookup feature which is described later in this training.

The **Results Inbox** provides you with several key pieces of data, and also provides you with the ability to view and print results.

Click anywhere to continue**.**

Slide 10 - Slide 10

Text Captions

The first several columns of information are self-explanatory and the last four columns provide important information and functionality as explained next.

See the green highlighted areas.

Then, **click anywhere** to continue.

Slide 11 - Slide 11

Text Captions

The **V** column will inform you that a user has clicked on this result to view it in more detail.

Click **anywhere** to continue**.**

Slide 12 - Slide 12

Text Captions

The **R** column tells you if someone has marked the lab as reviewed.
(Your facilities are not using this feature at this time.)

Click **anywhere** to continue**.**

Slide 13 - Slide 13

Text Captions

The **P** column will notify you that this result has been printed. This is true for either a force print or an auto print if you are using the AutoConnect feature.

Click anywhere to continue**.**

Slide 14 - Slide 14

Text Captions

The final column gives you the ability to print a result from the Results Inbox page.

Click anywhere to continue.

Slide 15 - Slide 15
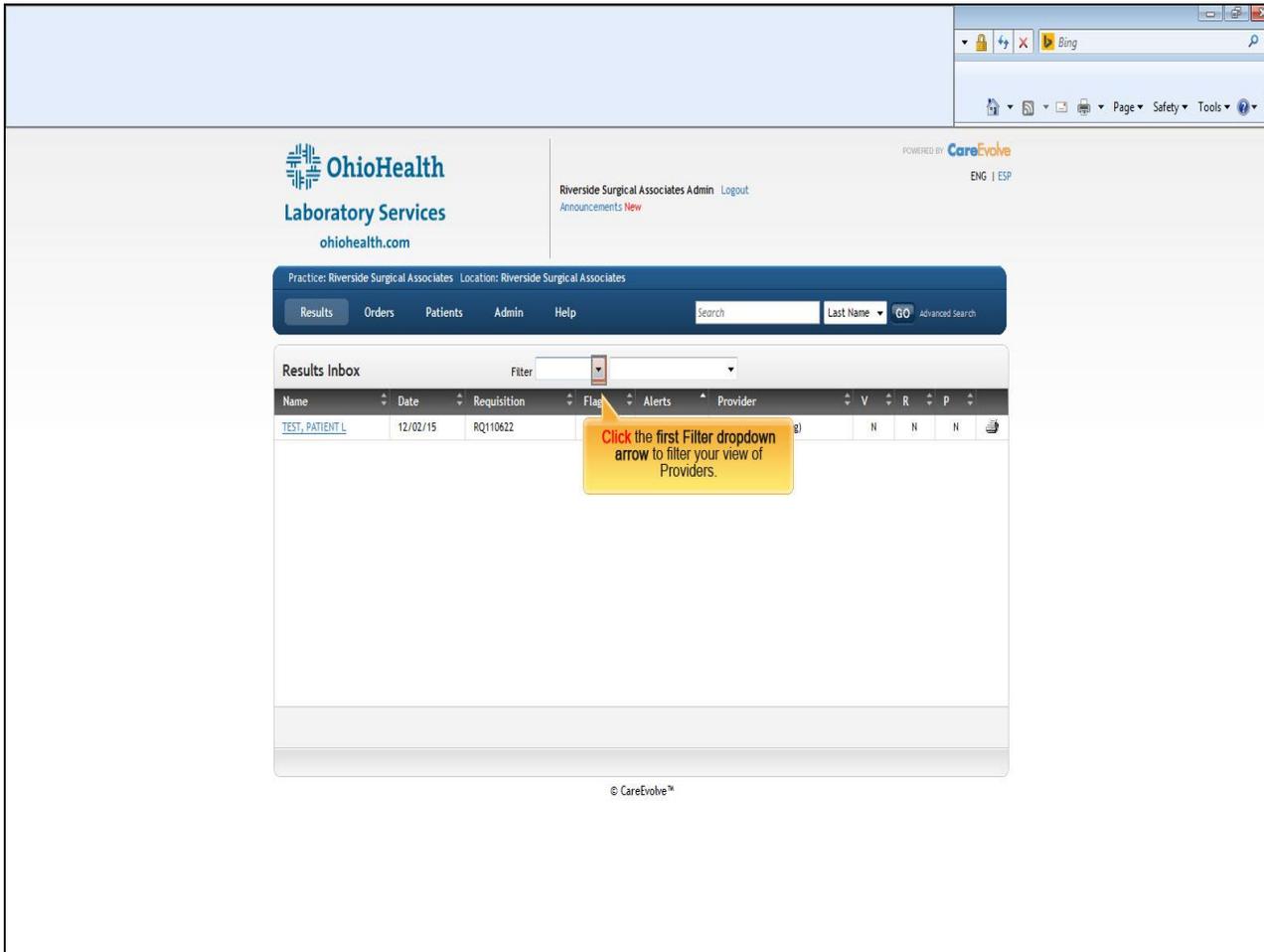
Text Captions

Click the **first Filter dropdown arrow** to filter your view of Providers.

Slide 16 - Slide 16

Text Captions

Select All Providers.

Slide 17 - Slide 17

Text Captions

Click the **second Filter dropdown arrow** to filter your view of Providers.

Slide 18 - Slide 18

Text Captions

Select **Riverside Surgical Associ....**

Slide 19 - Slide 19

Text Captions

<p style="text-align:center;">**Click** **TEST, PATIENT L.**</p>

Slide 20 - Slide 20
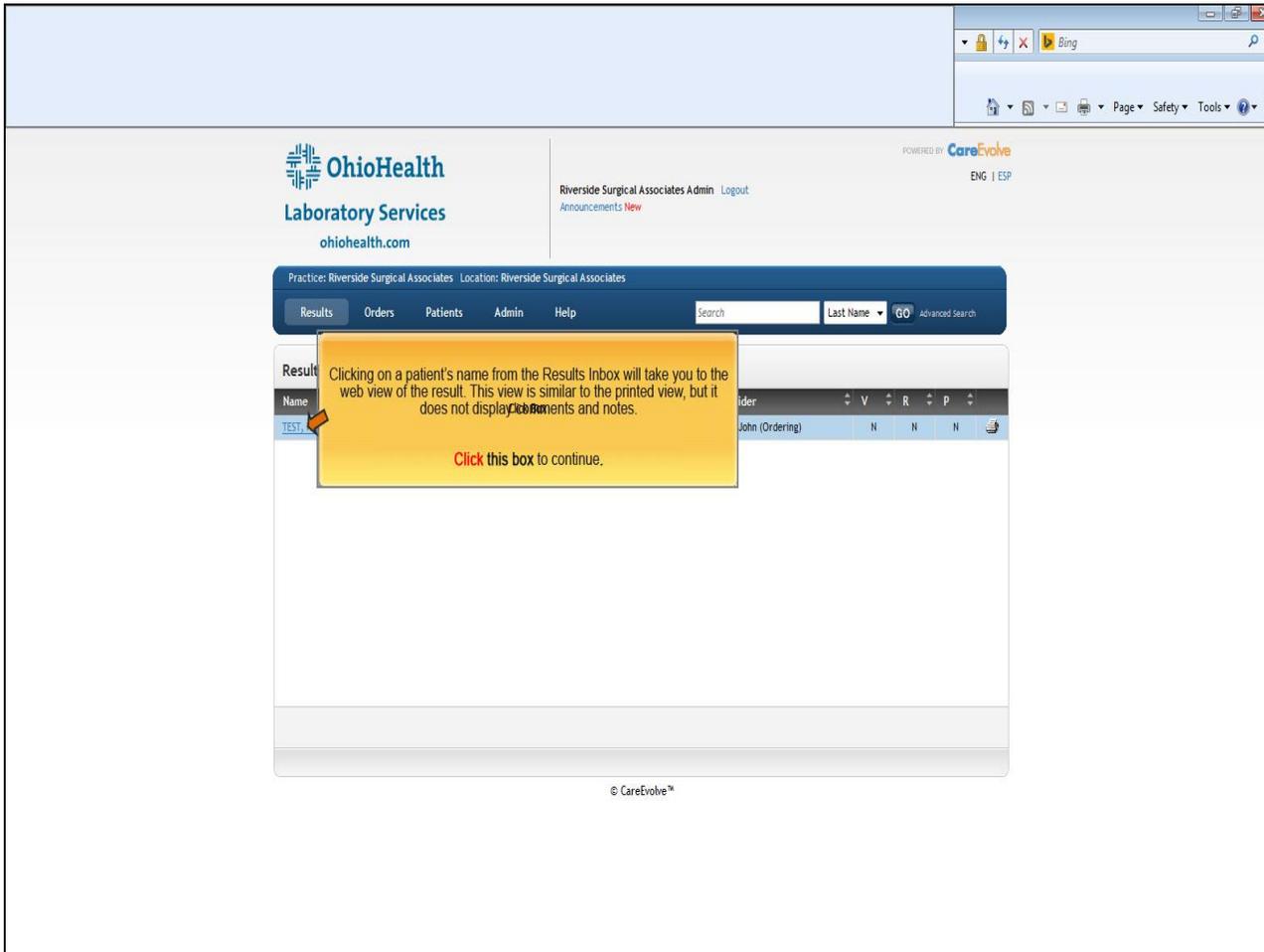
Text Captions

Clicking on a patient's name from the Results Inbox will take you to the web view of the result. This view is similar to the printed view, but it does not display comments and notes.

Click this box to continue**.**

Slide 21 - Slide 21

Text Captions

To print lab results, **click** TEST, PATIENT L

Slide 22 - Slide 22

Text Captions

Then, **click** the **Printer icon.**

Slide 23 - Slide 23
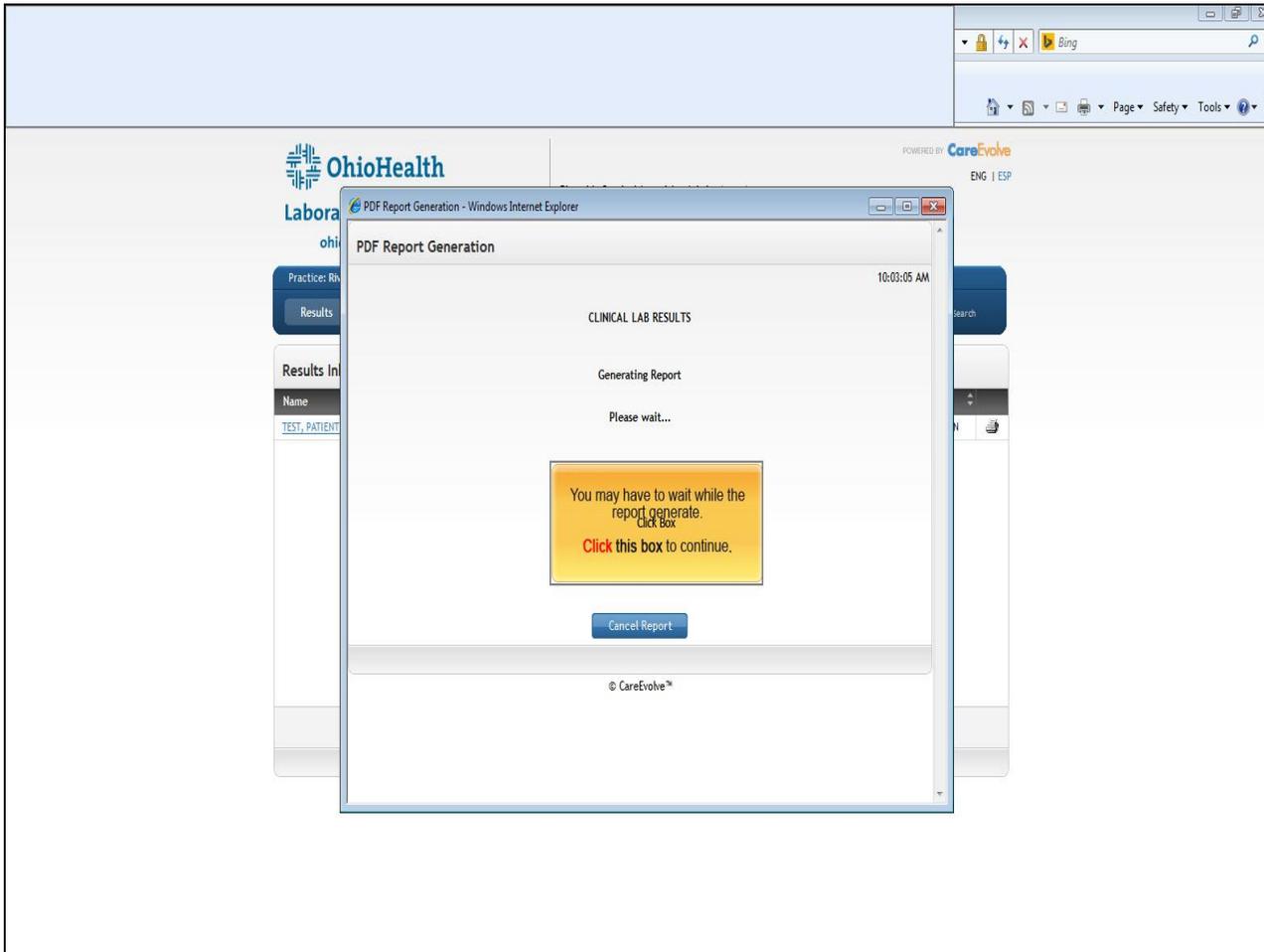
Text Captions

You may have to wait while the report generate.

Click **this box** to continue**.**

Slide 24 - Slide 24

Text Captions

Here is what the lab report looks like.

Click this box to continue**.**

Slide 25 - Slide 25

Text Captions

Click the **scroll arrow** to scroll to the bottom of the report**.**

Slide 26 - Slide 26
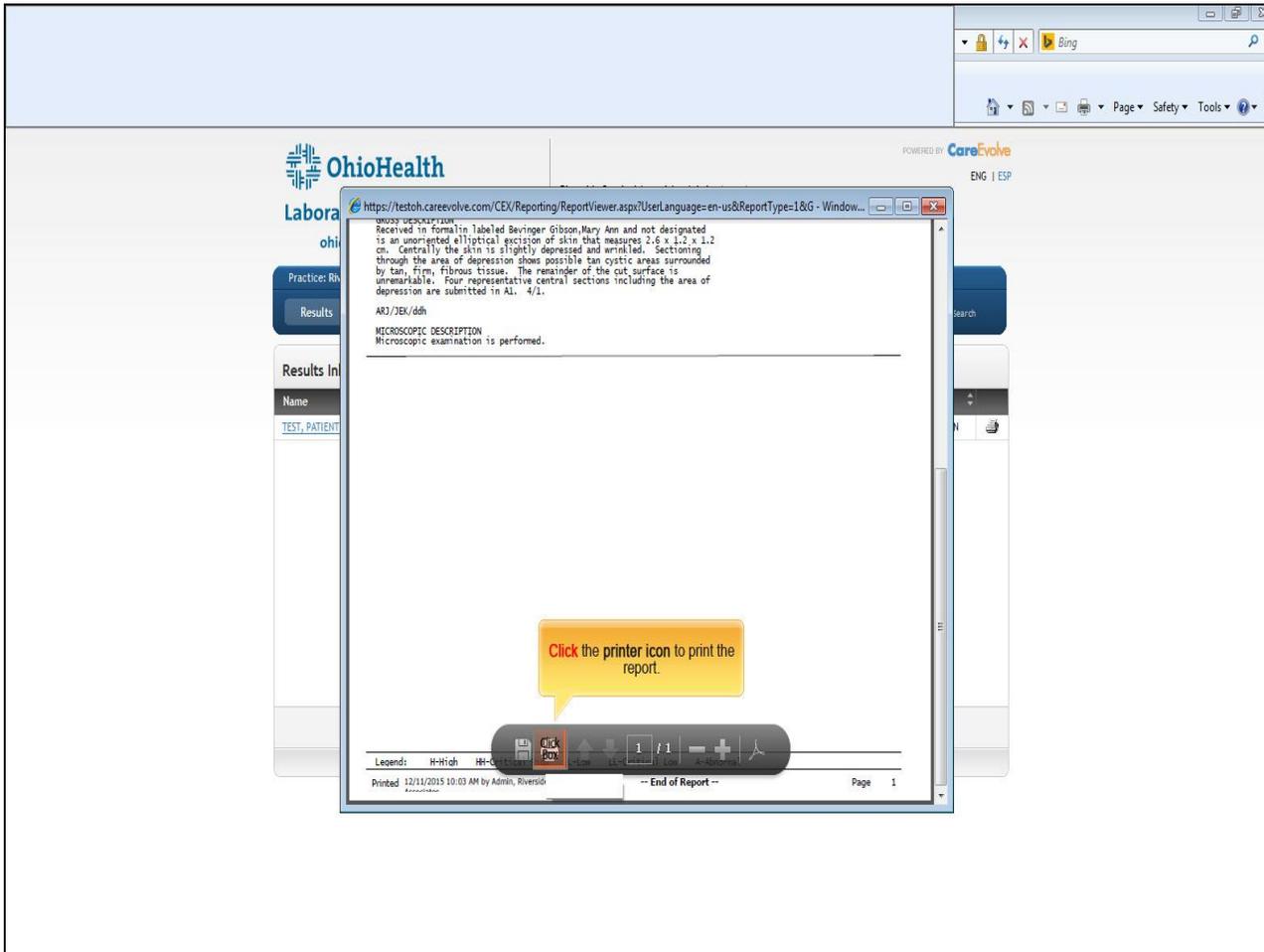
Text Captions

Click the **printer icon** to print the report.

Slide 27 - Slide 27
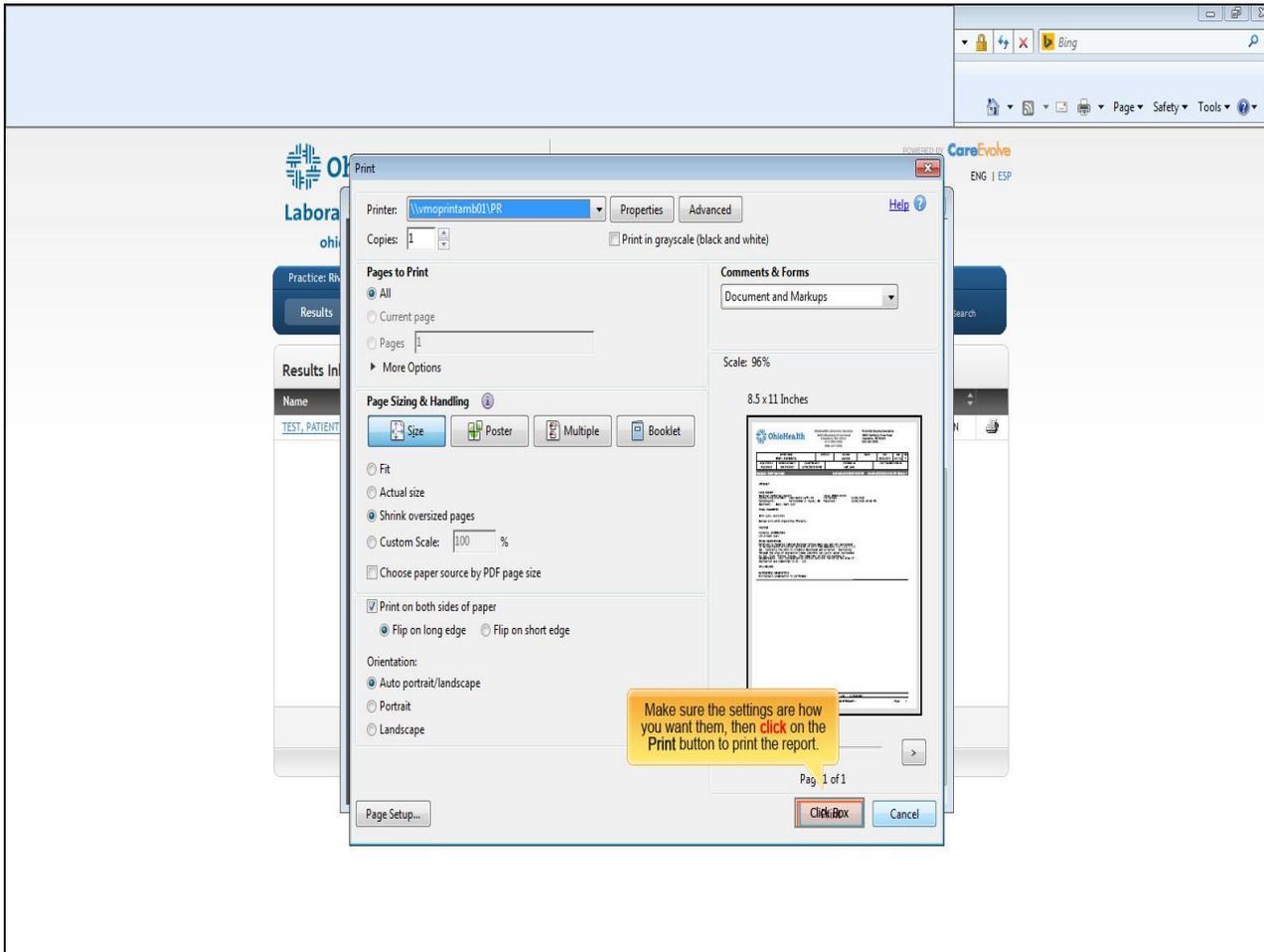
Text Captions

Make sure the settings are how you want them, then **click** on the **Print** button to print the report.

Slide 28 - Slide 28
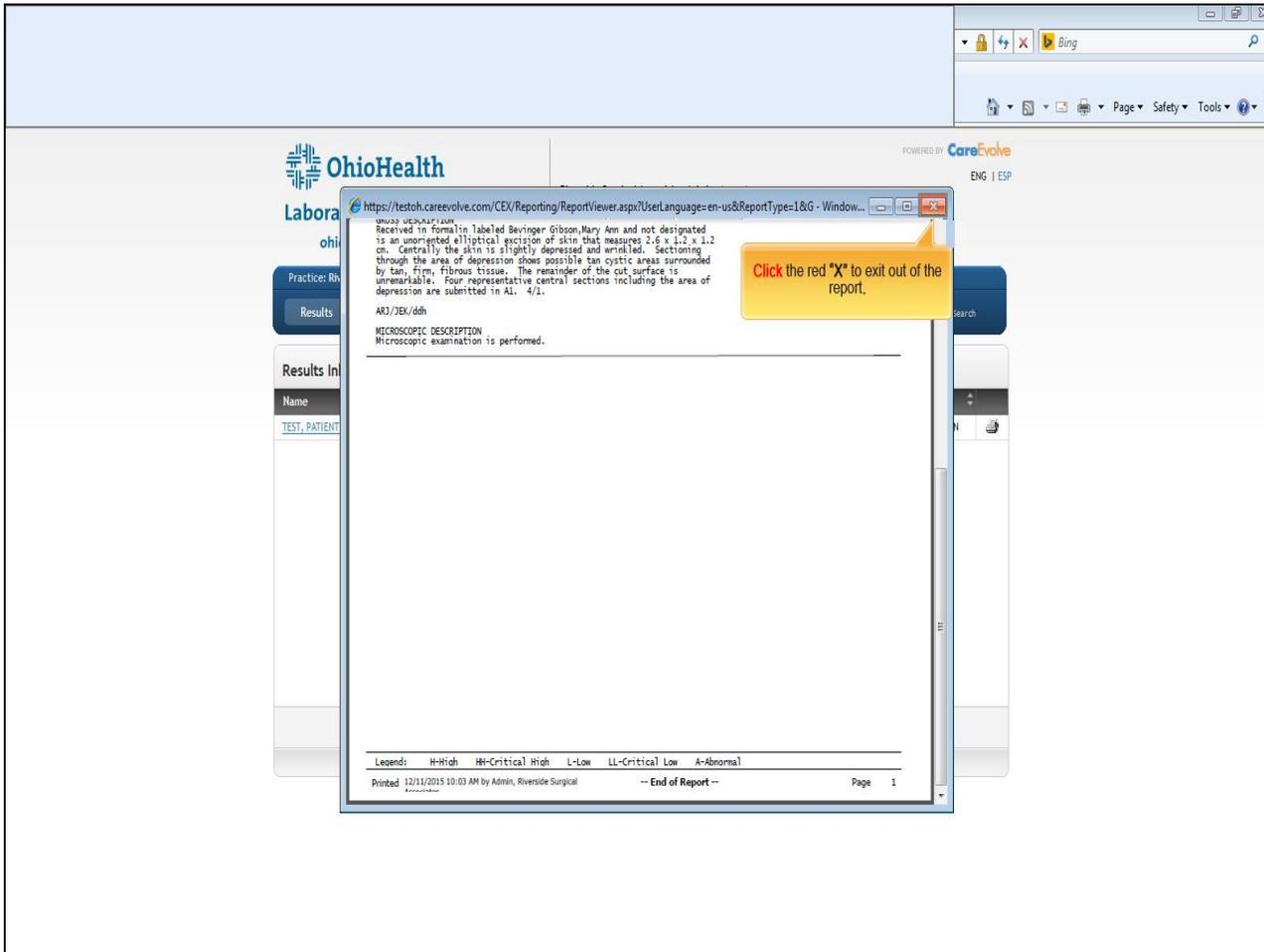
Text Captions

Click the red **"X"** to exit out of the report**.**

Slide 29 - Slide 29

Text Captions

Locating Patient Records

If a result you are looking for is not displayed on the Results Inbox page then you can click in the Patient Search field. This is *only* a last name field which means that you cannot use a comma to search for both last and first name.

Click the **Search text box** to search a patient by Last Name**.**

Slide 30 - Slide 30

Text Captions

Slide 31 - Slide 31

Text Captions

Click the **GO** button to start your search**.**

Slide 32 - Slide 32
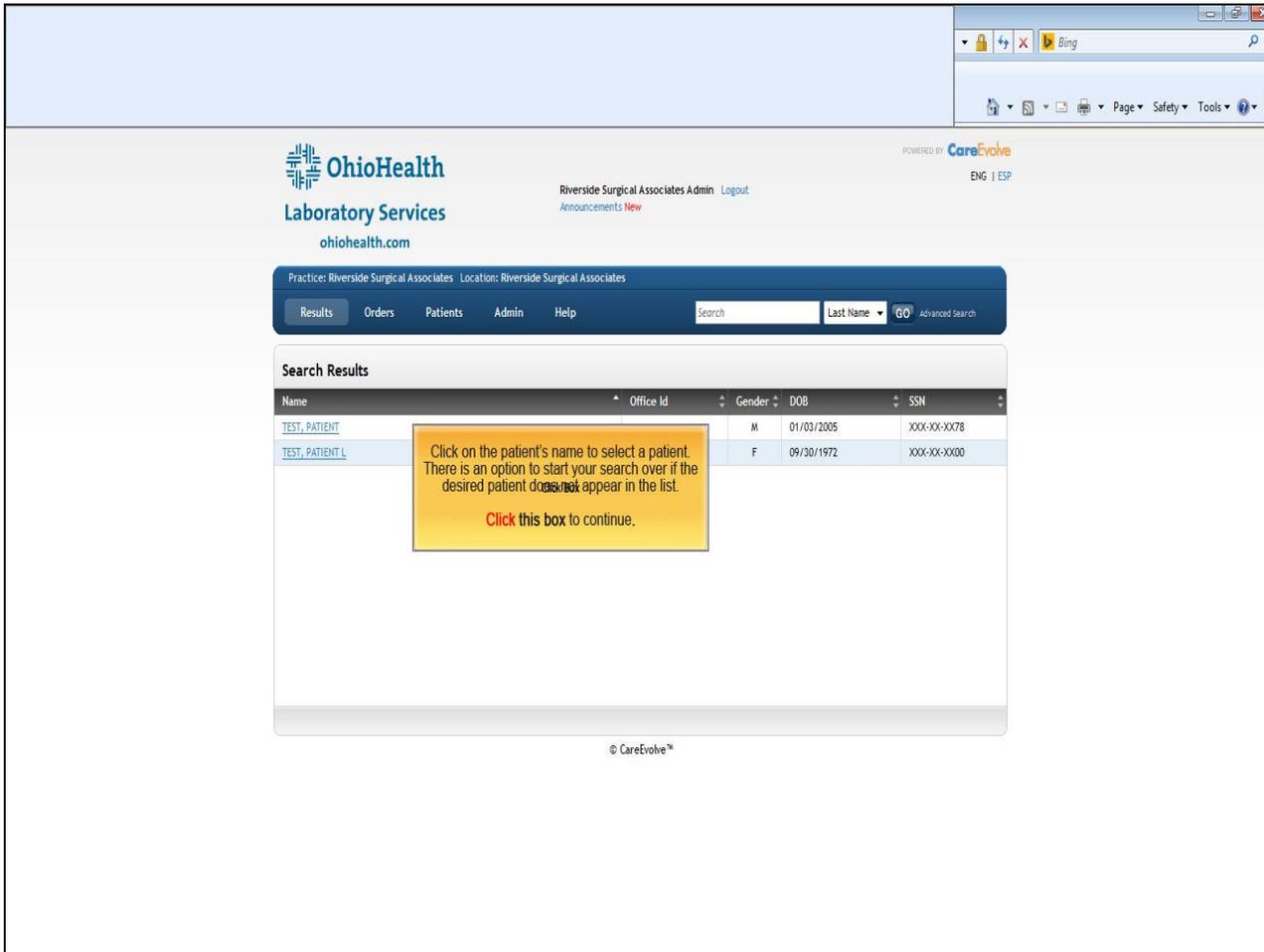
Text Captions

Click on the patient's name to select a patient. There is an option to start your search over if the desired patient does not appear in the list.

Click this box to continue**.**

Slide 33 - Slide 33
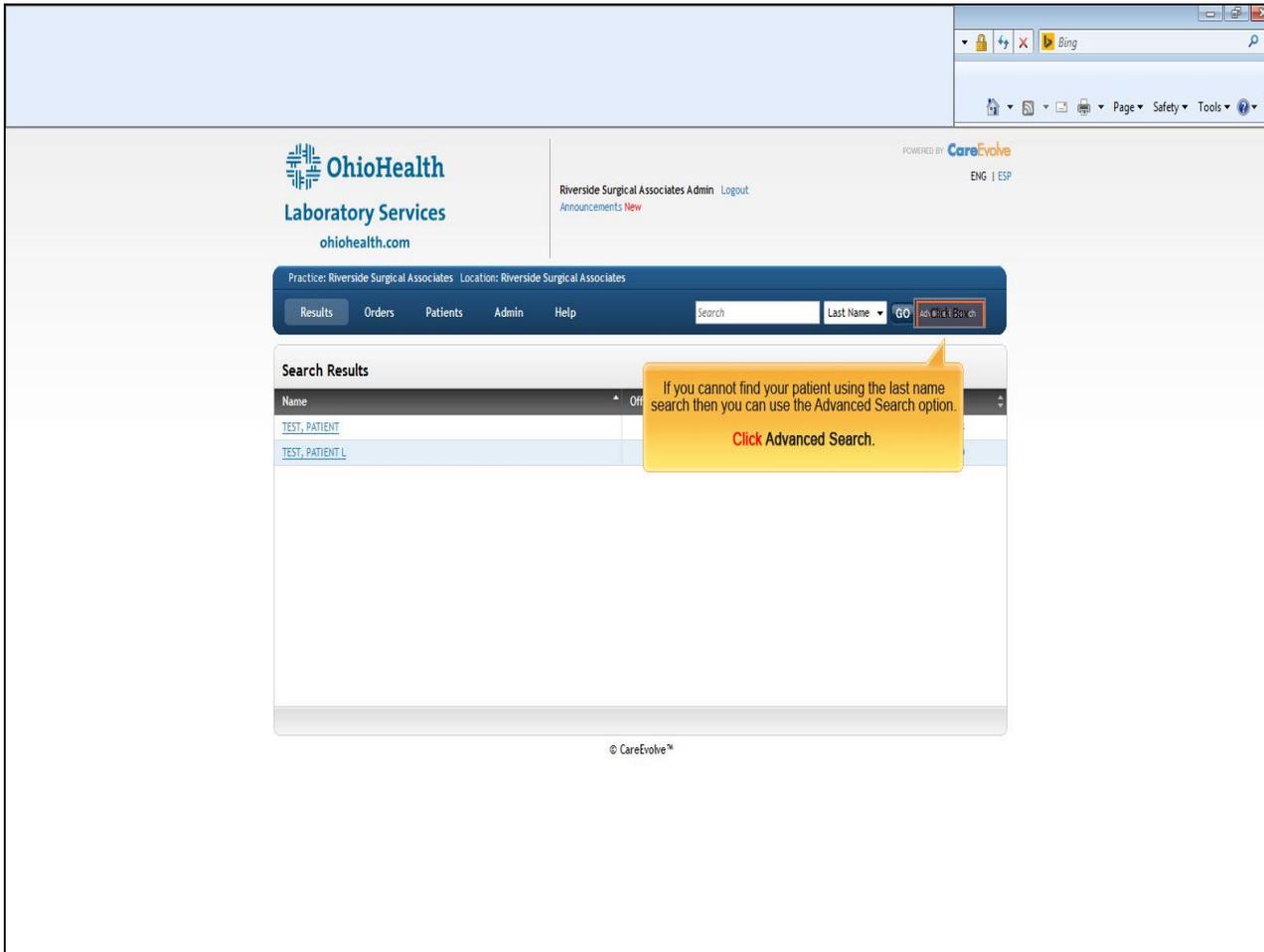
Text Captions

If you cannot find your patient using the last name search then you can use the Advanced Search option.

Click Advanced Search.

Slide 34 - Slide 34
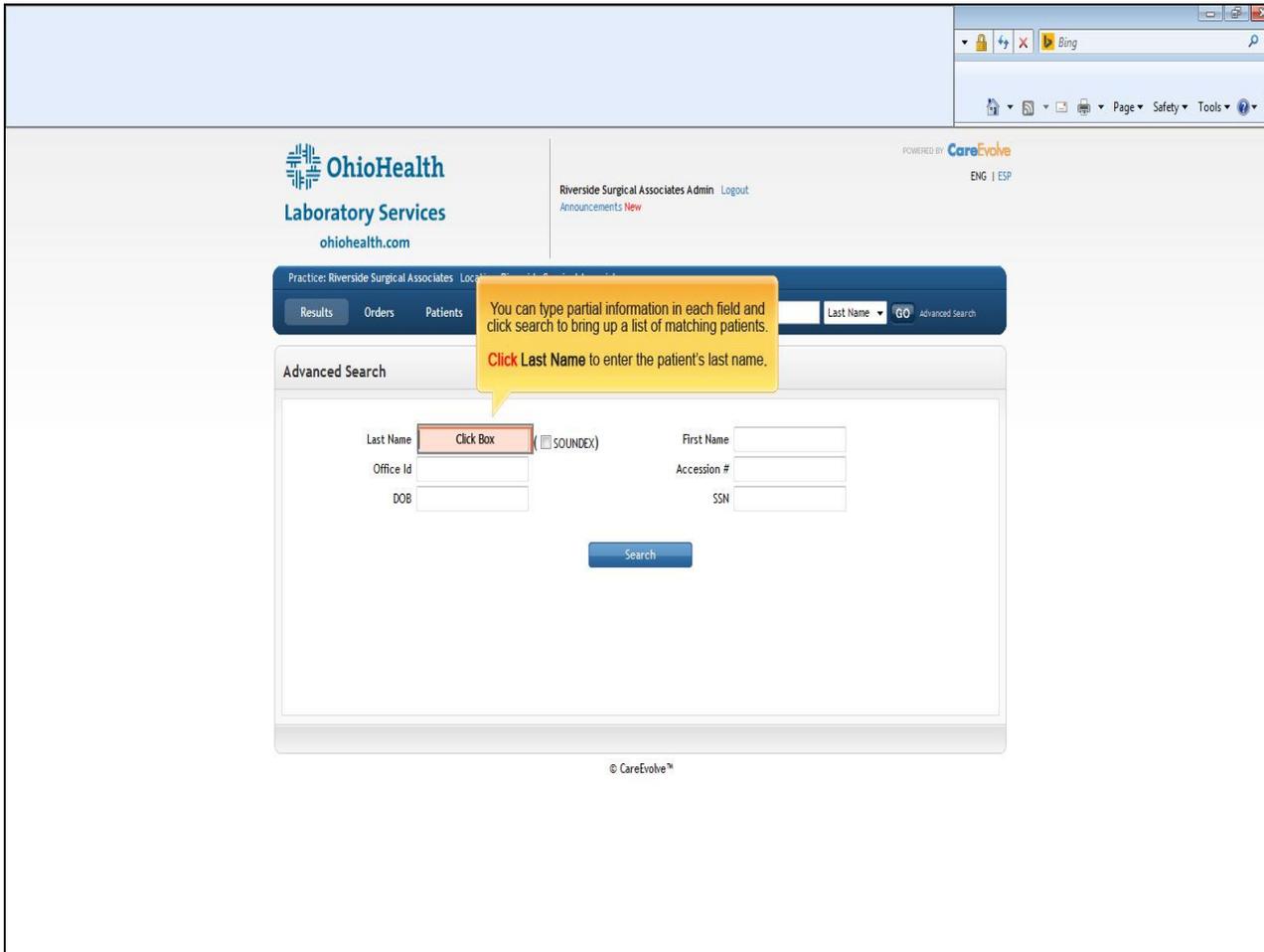
Text Captions

You can type partial information in each field and click search to bring up a list of matching patients.

Click Last Name to enter the patient's last name**.**

Slide 35 - Slide 35
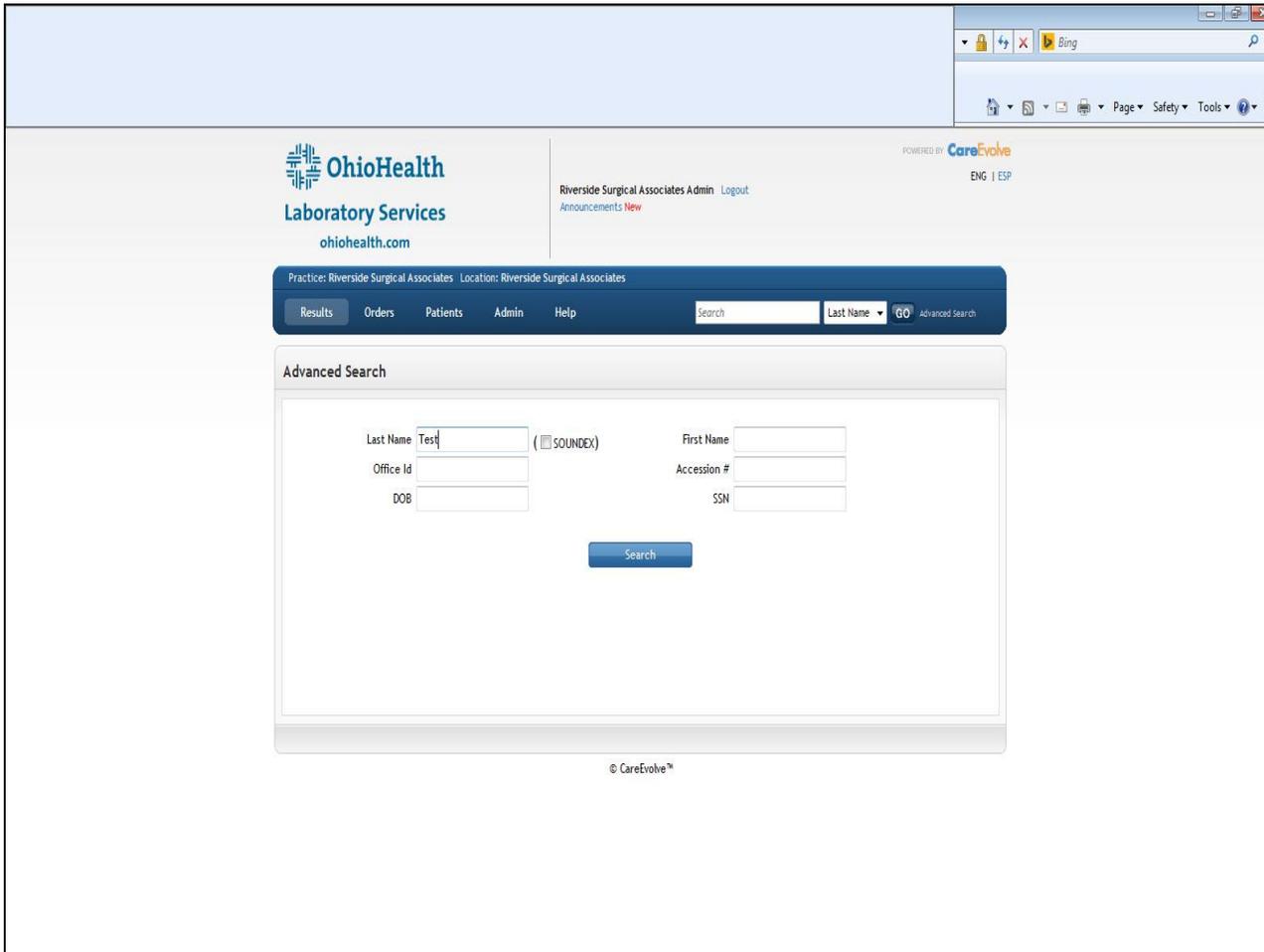
Text Captions

Slide 36 - Slide 36
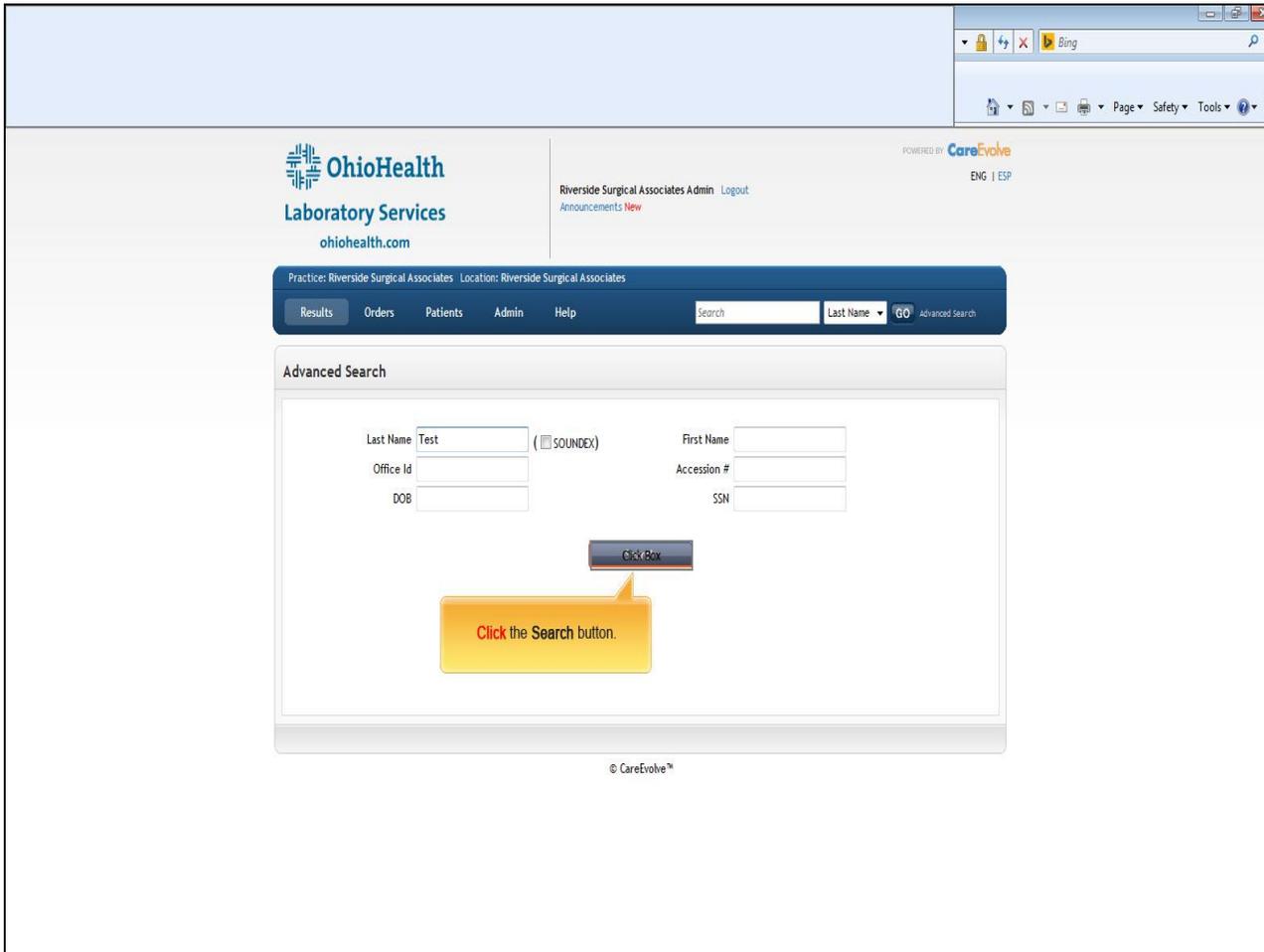
Text Captions

Click the **Search** button.

Slide 37 - Slide 37

Text Captions

Select **TEST, PATIENT L**

Slide 38 - Slide 38
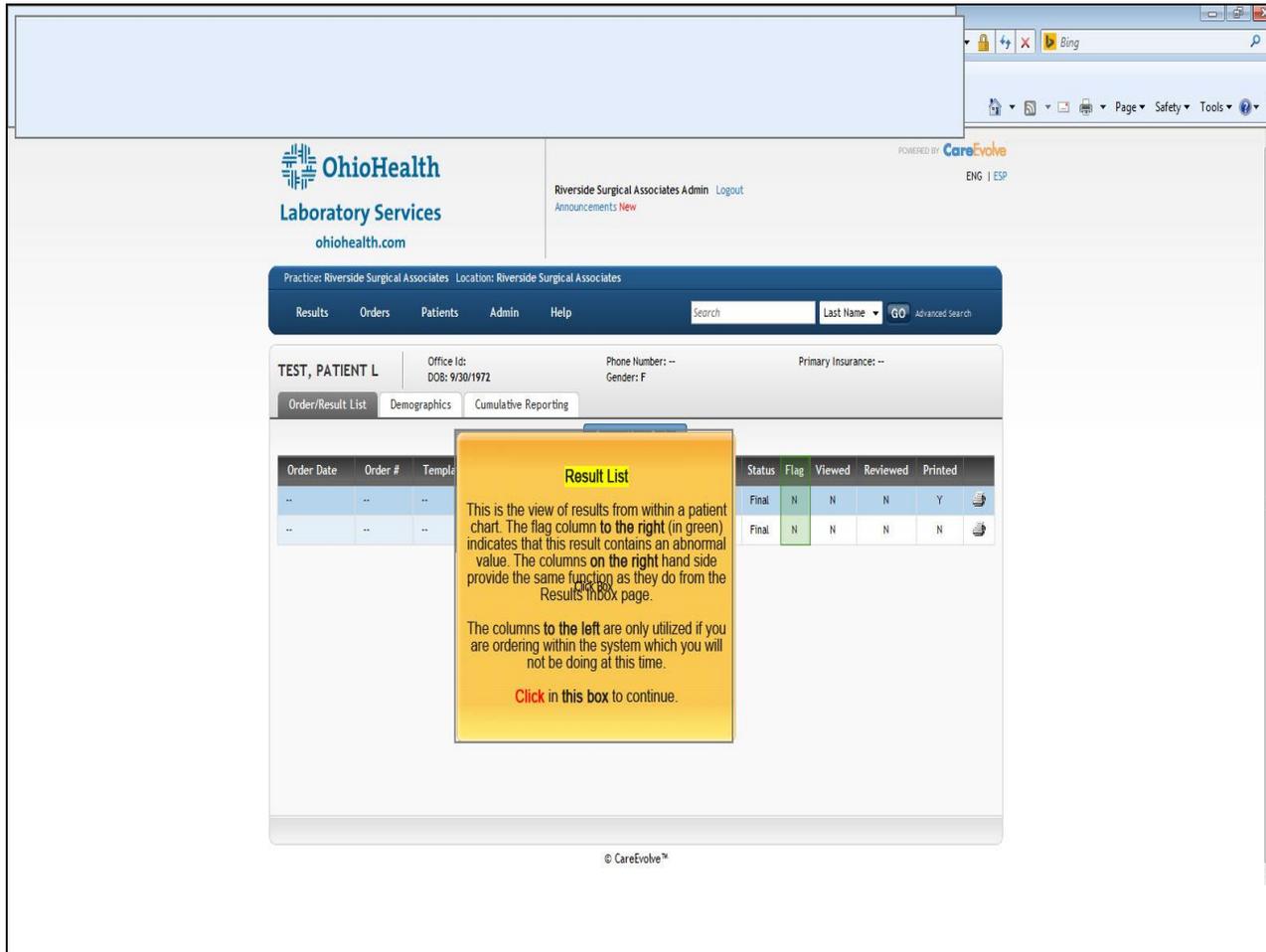
Text Captions

Result List

This is the view of results from within a patient chart. The flag column **to the right** (in green) indicates that this result contains an abnormal value. The columns **on the right** hand side provide the same function as they do from the Results Inbox page.

The columns **to the left** are only utilized if you are ordering within the system which you will not be doing at this time.

Click in **this box** to continue.

Slide 39 - Slide 39
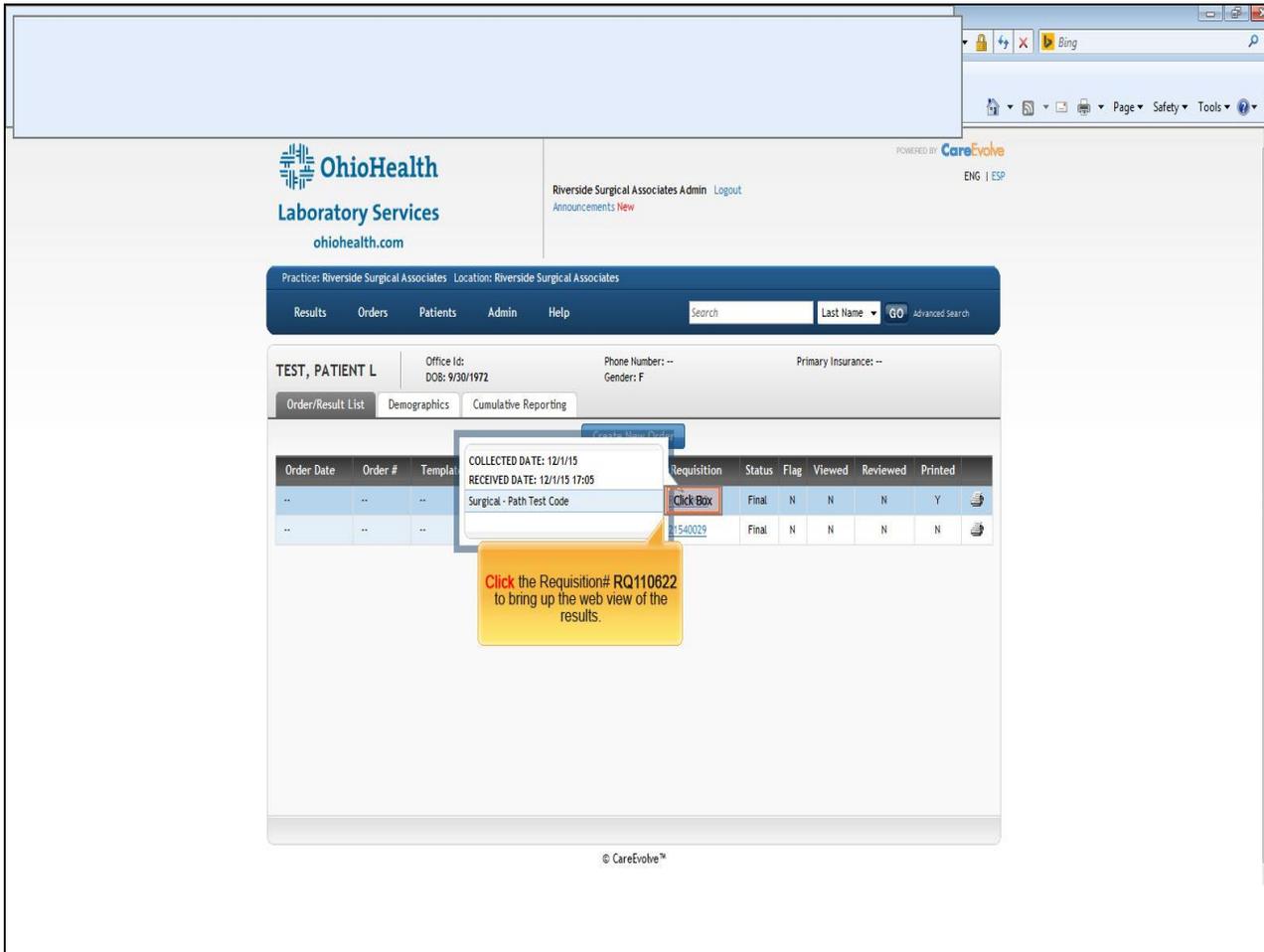
Text Captions

Click the Requisition# **RQ110622** to bring up the web view of the results.

Slide 40 - Slide 40

Text Captions

Slide 41 - Slide 41

Text Captions

Slide 42 - Slide 42

Text Captions

Click **the scroll down arrow** to scroll to the bottom of the report.

Slide 43 - Slide 43

Text Captions

Click **Save PDF** to save the report as a pdf**.**

Slide 44 - Slide 44

Text Captions

You would click the Save button to save the report as a pdf.

Click **this box** to continue**.**

Slide 45 - Slide 45

Text Captions

You can also print the lab report from here by clicking the Print Results button.

Click the **Print Results button** to continue**.**

Slide 46 - Slide 46
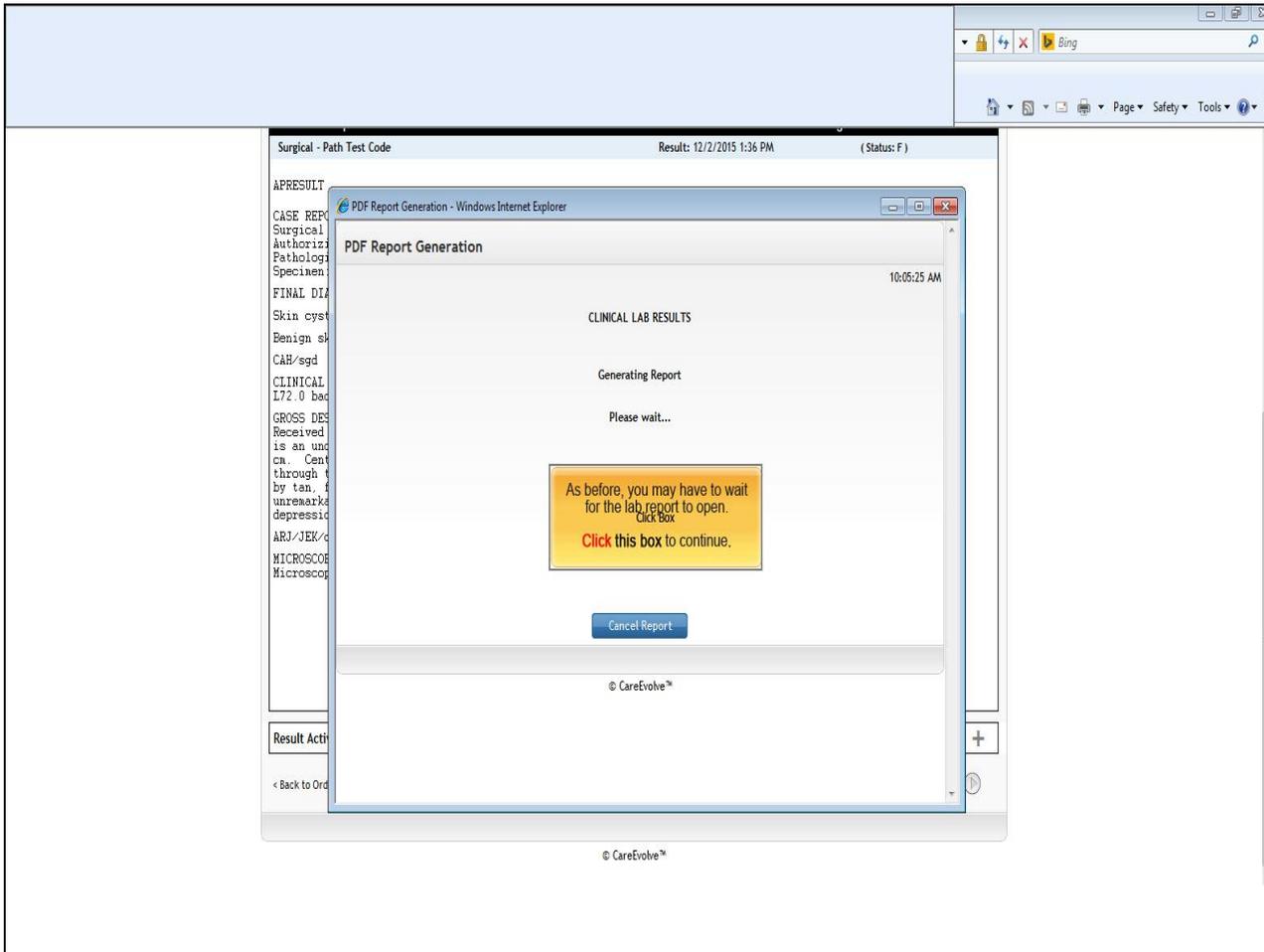
Text Captions

As before, you may have to wait for the lab report to open.

Click **this box** to continue**.**

Slide 47 - Slide 47

Text Captions

Click the **Printer icon** to print the lab report**.**

Slide 48 - Slide 48
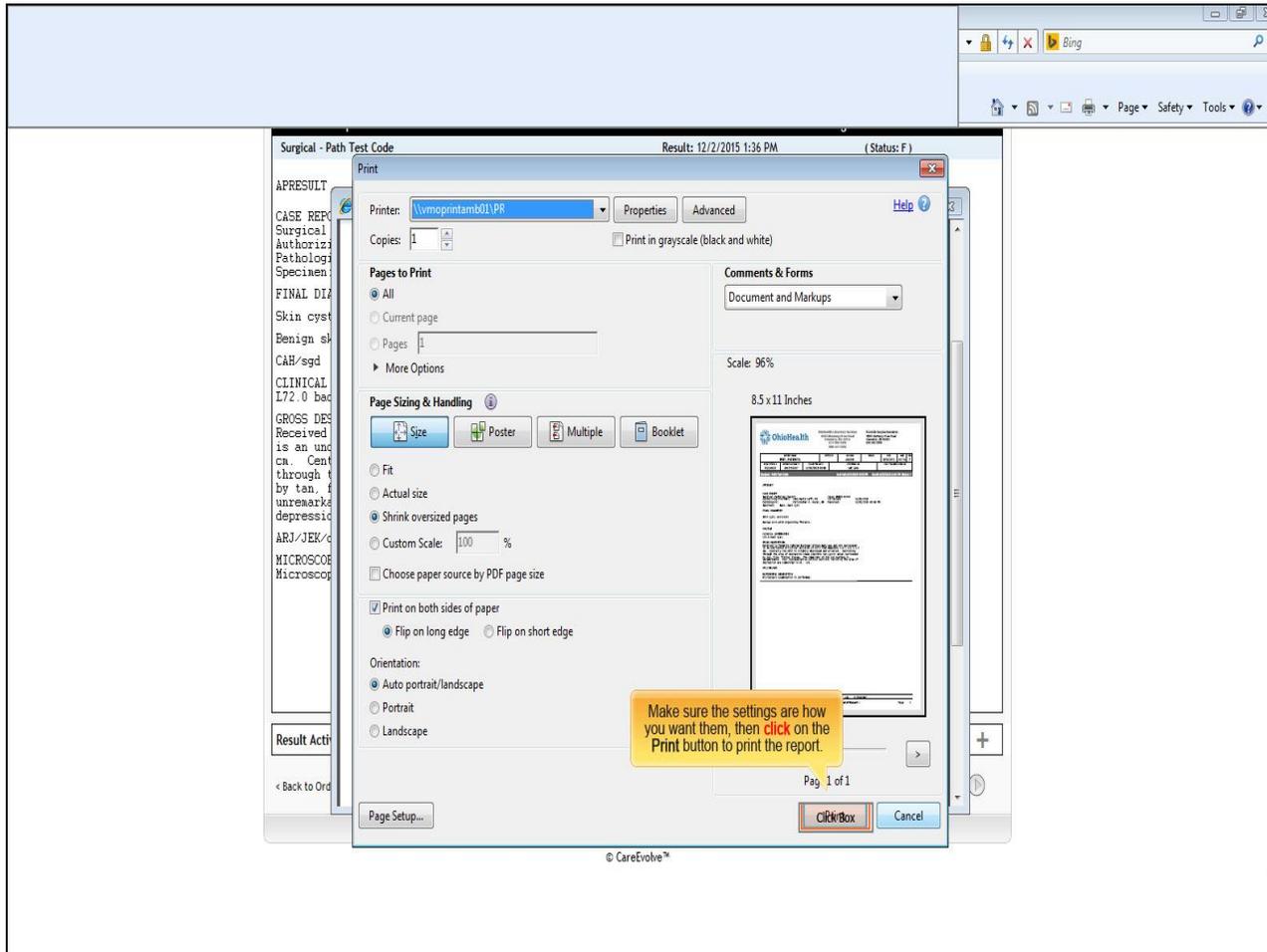
Text Captions

Make sure the settings are how you want them, then **click** on the **Print** button to print the report.

Slide 49 - Slide 49
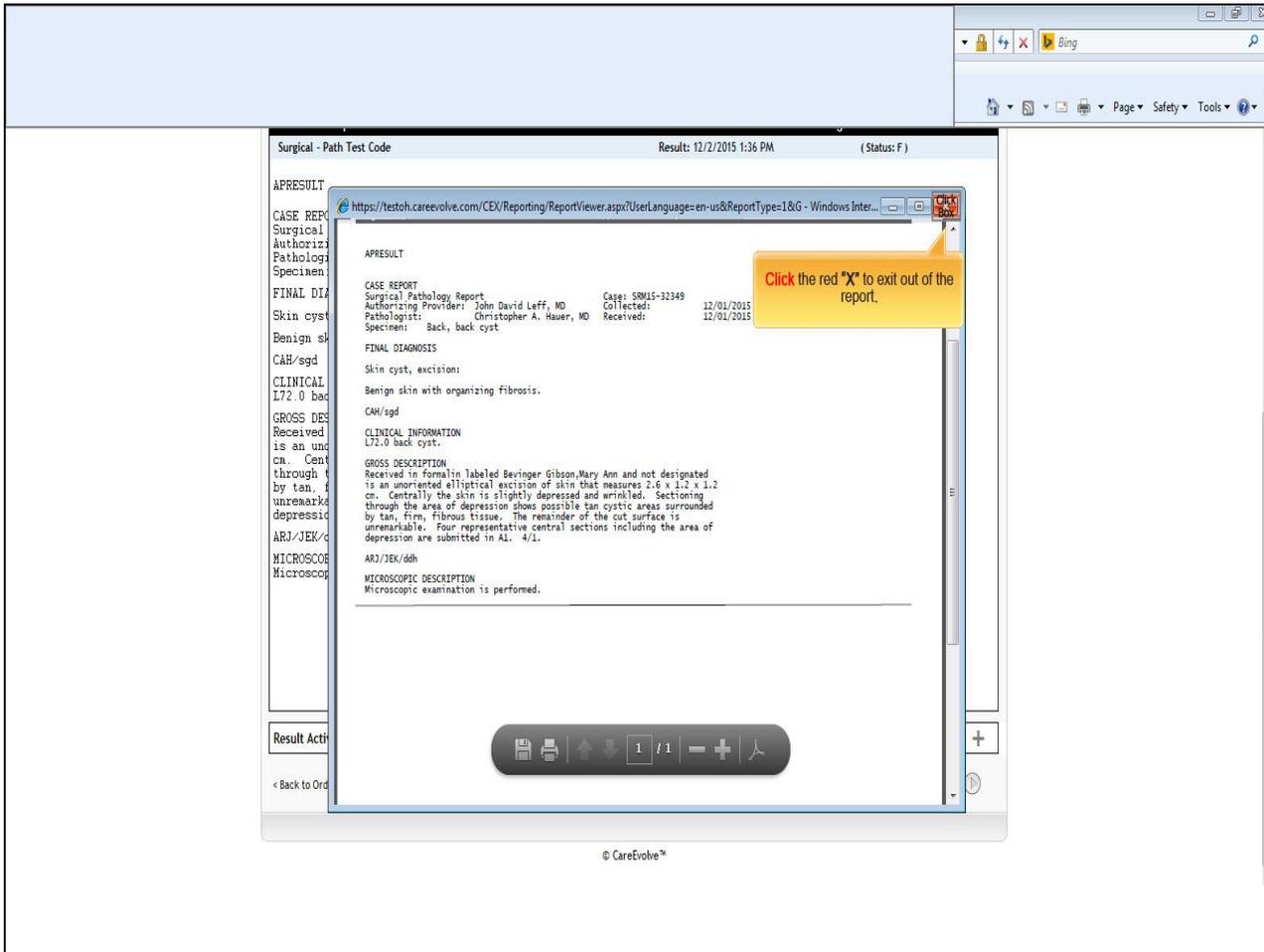
Text Captions

Click the red **"X"** to exit out of the report**.**

Slide 50 - Slide 50

Text Captions

Click the **right arrow key** to see more results.

Slide 51 - Slide 51

Text Captions

Click the **scroll down arrow** to view the rest of the report and to scroll to the bottom of the report.

Slide 52 - Slide 52

Text Captions

Click the **scroll up arrow** to scroll back to the top of the report.

Slide 53 - Slide 53

Text Captions

Click Patients.

Slide 54 - Slide 54

Text Captions

<p style="text-align:center">**Select** **List Patients.**</p>

Slide 55 - Slide 55
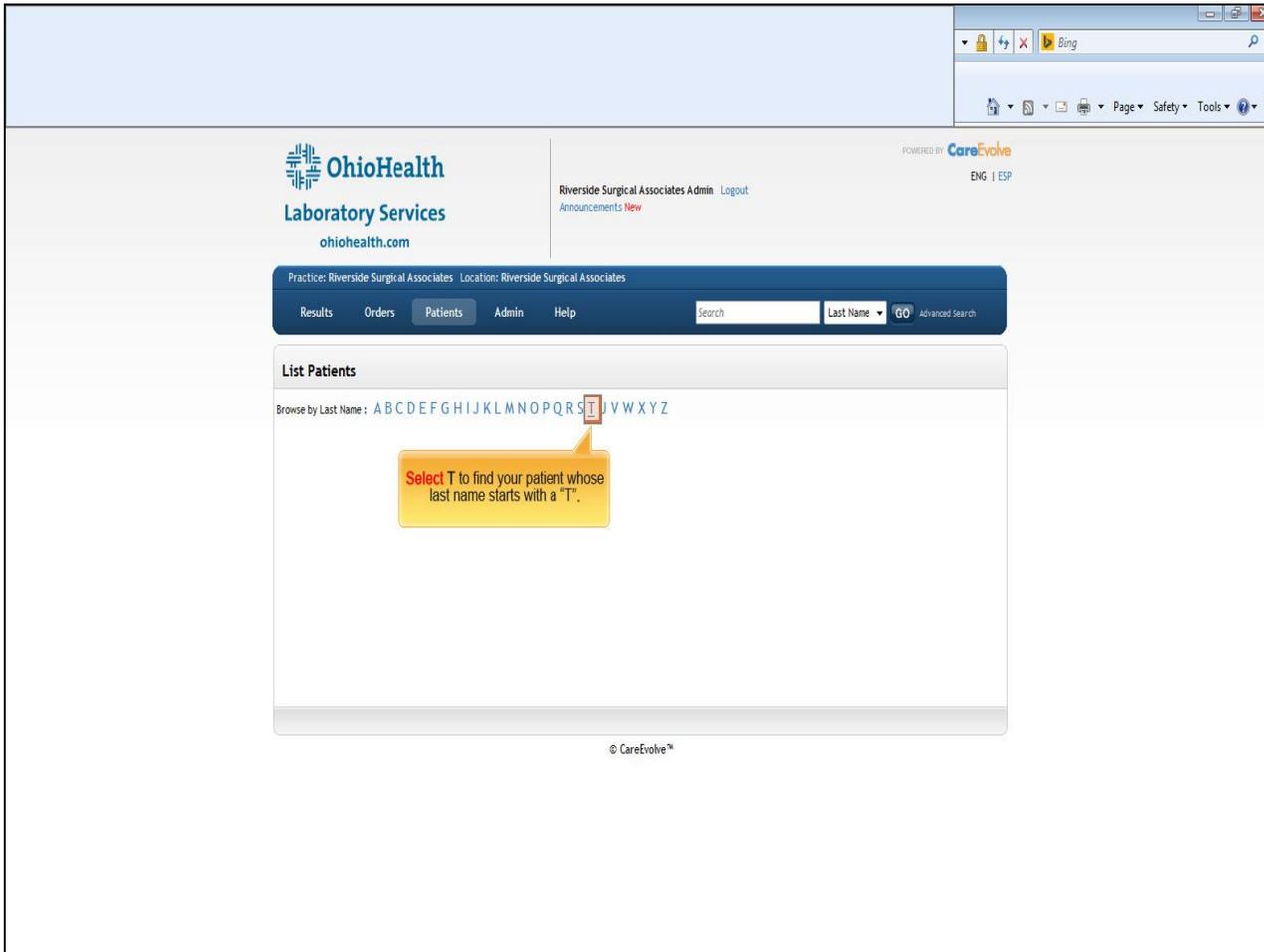
Text Captions

Select **T** to find your patient whose last name starts with a "T".

Slide 56 - Slide 56

Text Captions

Click **Logout** to successfully log out of the application.

Slide 57 - Slide 57
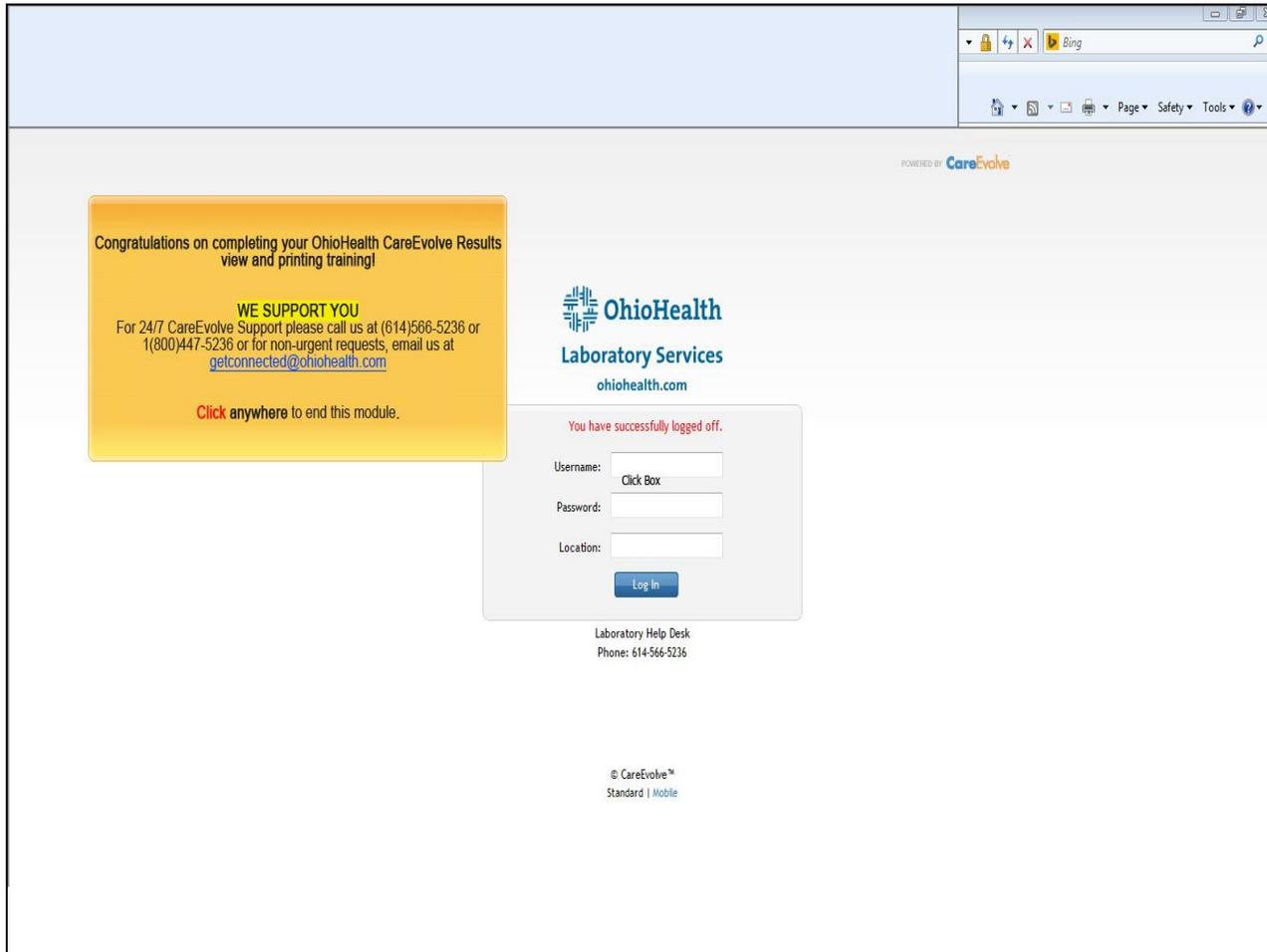
Text Captions

Congratulations on completing your OhioHealth CareEvolve Results view and printing training!

WE SUPPORT YOU

For 24/7 CareEvolve Support please call us at (614)566-5236 or 1(800)447-5236 or for non-urgent requests, email us at getconnected@ohiohealth.com

Click anywhere to end this module.